



Glen Ridge Tree Removal Application

Permit # _____

Applicant Information

Address of Tree Removal _____

Tax Block _____ Lot _____

Property Owner Information

Name _____

Address _____

Email Address _____

Telephone Number _____

Tree Contractor

Point of Contact _____

Company Address _____

Email Address _____

Telephone Number _____

Reason for removals (check one)

- Invasive – Applicant must submit letter from NJLTE
- Hazardous – Applicant must submit letter from NJLTE
- Dead – Applicant must submit letter from NJLTE
- Other

Size of trees to be removed

Does the applicant intend to replant trees or contribute to tree planting fund? (check one)

- Replant
- Contribute to tree planting fund

Anticipated date of work _____

Signature _____ Date _____

- Owner
- Authorized Agent

By signing this application, you confirm that any/all trees included in this application are owned by you and are solely placed on your property

See Checklist on next page

Checklist (check each item)

- Completed application
- Application Fee (\$100)
- Escrow fee (only if replanting on site at \$100 per each tree required)
- Tree Fund payment if not planting in site (\$450 per each tree required)
- Acknowledge all trees included in this application for removal are owned by you (the applicant) and are solely on your property
- Attach two copies of plan of the lot showing the location(s) of the trees(s) to be removed. Circle or mark with an "X" the location of the tree(s) to be removed as well as their size. On site, mark the tree(s) to be removed on the lot with orange or yellow flagging tape.
- Two copies of a list of diameter(s) of tree(s) to be removed 4 ½ feet above the ground and tree species (if known)
- Two copies of List of species of trees to be replanted on site
- Two copies, if trees are deemed hazardous, invasive or dead, a signed letter from NJ Licensed Tree Expert

Ordinance Guidelines

1. A tree permit is required for the removal of all trees six (6) inches in diameter or greater.
2. Trees deemed by the NJ License Tree Expert to be invasive, hazardous or dead, do not require a permit fee, but an application and determination letter must be submitted no later than ten days after removal.
3. A tree is defined as any deciduous or coniferous species which has a diameter of 6 inches or greater, measured at a point of four and one half (4 ½) feet above ground.
4. Any removal of a tree without a permit may result in a fine as defined by the municipal body and tree replacements as described in the Ordinance. The municipal arborist has 10 working days to respond to the application.
5. Tree Removal Permit is good for twelve (12) months from date issued
6. Tree Replacement Requirements Table:

Category	Tree Removed (DBH)	Tree Replacement Criteria (See Appendix A)	Application Fee
1	DBH of 6" to 12.99"	Replant 1 tree with a minimum tree caliper of 1.5" for each tree removed	\$100.00
2	DBH of 13" to 22.99"	Replant 2 trees with minimum tree calipers of 1.5" for each tree removed	\$100.00
3	DBH of 23" or greater	Replant 3 trees with minimum tree calipers of 1.5" for each tree removed	\$100.00

7. Escrow Fee:
For each tree required to be replanted, the applicant shall submit an escrow fee of \$100 per tree. At the end of the two-year monitoring period, if the tree is still in good standing, the escrow fee shall be returned. In lieu of an escrow fee, the property owner may present a two-year guarantee from the installer of the tree(s).
8. Replacement Alternatives:
If the Borough Forester determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall pay a fee of \$450 per tree required to be replanted. This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees.

2024 Replacement Tree Species

Tall Growing Trees

Kentucky Coffeetree
Cucumber Tree
Bald Cypress
Elm (disease resistant)
Hackberry
Shademaster Thornless Honeylocust
Greenspire Linden
October Glory red maple
White oak
Black oak
Willow oak
Swamp white oak
Pingreen oak (columnar)
London planetree
Blackgum
Shingle oak

Mid Size Trees

River Birch
Amur Corktree
Lacebark elm
American Holly
American Hophornbeam
American Yellowwood

Small Growing Trees

Crabapple varieties
Thornless Hawthorn
Ivory Silk Tree Lilak
Hedge maple
Redbud
Shadblow
Silverbell

Office Use Only

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	Amount	Check Number	Date Received
Application Fee (\$100)			
Planting Escrow Fee (\$100 per replacement tree)			
Replacement Tree Fund (\$450 per replacement tree)			

Size of Tree	Number of Replacement Trees Required
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Total Number of Replacement Trees	
Total Escrow (Number of replacement trees x \$100)	
or	
Total Replacement Tree Fund Payment (Number of replacement trees x \$450)	

Approval

Signature: _____

Date: _____

Escrow Fund Inspection/Return Date: _____