

A Regular Meeting of The Mayor and The Borough Council of The Borough of Glen Ridge was held on Monday, November 25, 2019 in the Council Chamber of The Municipal Building, Glen Ridge, New Jersey at 7:30 p. m.

Mayor Patrick led The Council and the citizens in attendance in a Salute to the Flag and read a prepared statement that adequate notice of this meeting has been provided to the public as required by statutes.

Present: Mayor Patrick, Councilors Hughes, Lisovicz, Mans, Lefkovits, Murphy and Morrow

Absent: None

The following Borough Officers were in attendance: Chief Sheila Byron-Lagattuta, Borough Clerk Michael Rohal and Borough Attorney John Malyska.

Mayor Patrick suspended the regular order of business to read the following proclamation:

GRHS BOYS' SOCCER

WHEREAS, prior to the 2019 Glen Ridge High School Boys' Soccer season, 38-year veteran Coach Steve Reitberger retired and stepped down from the position which was taken over by Coach Austin Alvarado; and

WHEREAS, it is understood that taking over as coach on the heels of legendary Coach Reitberger was not going to be an easy task, Coach Alvarado proved that by combining the lessons already instilled in the players with new approaches of his own could lead to unprecedented success; and

WHEREAS, on Sunday, November 17, 2019 for the first time in program history the Glen Ridge Boys' Soccer team played for the State Championship Title against Bound Brook; and

WHEREAS, the team's dedication, hard work, sportsmanship and unwavering trust in each other lead them to victory with an overtime score of 2-1 securing Glen Ridge's first State Championship; and

NOW, THEREFORE, I, Mayor Stuart K. Patrick, along with the Borough Council, on this 25th day of November 2019, do hereby commend the entire Boys' Soccer team along with Coach Alvarado on their dedication to their sport and to each other and I call upon all of our citizens to recognize and congratulate them for their accomplishments this season.

It was moved by Councilor Morrow, seconded by Councilor Lisovicz, that the Minutes of the Regular Meeting of The Mayor and Borough Council of The Borough of Glen Ridge that was held on Monday, November 11, 2019 be approved as submitted.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

Mayor Patrick called for the written communications.

A letter from NJDEP Division of Dam Safety and Flood Control with the recommendation of updating the Borough's Flood Damage prevention ordinance.

A letter from the Township of Bloomfield with the contract for Public Health and Human Services shared service agreement.

Mayor Patrick ordered the correspondence be filed.

Mayor Patrick called for comments of the public. No comments were made.

Mayor Patrick suspended the regular order of business for the CDBG Hearing.

RESOLUTION NO. 158-19

Offered by Councilor **HUGHES**
 Seconded by Councilor **LISOVICZ**

BE IT RESOLVED, that the following **CLAIMS** be approved and WARRANTS be drawn for the same:

CURRENT FUND	\$4,864,849.78
FEDERAL & STATE GRANT FUND	\$433.20
GENERAL CAPITAL FUND	\$106,842.84
WATER OPERATING FUND	\$8.07
WATER CAPITAL FUND	\$0.00
POOL OPERATING FUND	\$330.55
POOL CAPITAL FUND	\$0.00
GENERAL TRUST FUND	\$6,269.90
PAYROLL AGENCY	\$8,263.17
STATE UNEMPLOYMENT INSURANCE TRUST FUND	\$0.00
DOG LICENSE / ANIMAL CONTROL TRUST FUND	\$0.00

and, **BE IT RESOLVED**, that the Chief Financial Officer / Treasurer of The Borough of Glen Ridge is hereby authorized to issue the payroll for the Employees of the Borough of Glen Ridge for the Pay Date Dec 1, 2019.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

Ordinance No. 1722 entitled An Ordinance to Amend Chapter 2.64 Administration and Personnel was read by title and introduced by Councilor Hughes. Councilor Hughes moved that Ordinance No. **1722** be passed on first reading, the motion was seconded by Councilor Lisovicz. Mayor Patrick referred the Ordinance to Municipal Clerk Rohal for the purposes of statutory publication and posting.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

Ordinance No. 1723 entitled An Ordinance to Amend Title 3 Finance and Revenue was read by title and introduced by Councilor Hughes. Councilor Hughes moved that Ordinance No. **1723** be passed on first reading, the motion was seconded by Councilor Lisovicz. Mayor Patrick referred the Ordinance to Municipal Clerk Rohal for the purposes of statutory publication and posting.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

RESOLUTION NO. 159-19

Offered by Councilor **HUGHES**

Seconded by Councilor **LISOVICZ**

WHEREAS, it is the policy of the Borough of Glen Ridge to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General’s guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; **and**,

WHEREAS, the Mayor and Borough Council has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT RESOLVED, by The Mayor and Borough Council that the revised Personnel Policies and Procedures Manual dated December 1, 2019 is hereby adopted; **and**,

BE IT FURTHER RESOLVED, that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; **and**,

BE IT FURTHER RESOLVED, that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of The Borough of Glen Ridge.

BE IT FURTHER RESOLVED, that to the maximum extent permitted by law, employment practices for the Borough shall operate under the legal doctrine known as “employment at will”; **and**,

BE IT FURTHER RESOLVED, that Arthur Thibault is hereby appointed as Labor Attorney to advise The Borough in personnel matters; **and**,

BE IT FURTHER RESOLVED, that the Borough Administrator and all managerial / supervisory personnel are responsible for these employment practices. The Chief Financial Officer and the Labor Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

Ordinance No. 1724 entitled An Ordinance to Amend Title 3 Finance and Revenue was read by title and introduced by Councilor Lisovicz. Councilor Lisovicz moved that Ordinance No. **1724** be passed on first reading, the motion was seconded by Councilor Hughes. Mayor Patrick referred the Ordinance to Municipal Clerk Rohal for the purposes of statutory publication and posting.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

RESOLUTION NO. 160 - 19

Offered by Councilor **LISOVICZ**
 Seconded by Councilor **MORROW**

BE IT RESOLVED, that in accordance with N.J.S.A. 33:74.1, et. seq., The Mayor & Borough Council approves The Raffle License applications for an **ON PREMISE 50/50 RAFFLE** submitted by the Glen Ridge High School HSA to be held on January 26, 2020 at the Glen Ridge High School, 200 Ridgewood Avenue, Glen Ridge, NJ 07028, pending the completion of a background check.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

RESOLUTION NO. 161-19

Offered by Councilor **MANS**
 Seconded by Councilor **MORROW**

WHEREAS, The Borough of Glen Ridge and The Township of Bloomfield desire to enter into an Inter-Local Service Agreement wherein The Township of Bloomfield will provide Local Public Health Services to The Borough Of Glen Ridge, pursuant to N.J.S.A. 26:3A2-1, et seq. and N.J.S.A. 40:8A-1, et seq.; and,

WHEREAS, The Glen Ridge Board of Health determined it is in the best interest of The Borough of Glen Ridge to obtain the services of The Bloomfield Health Department for the provision of Local Public Health Services and Human Services.

NOW, THEREFORE, BE IT RESOLVED by The Council of The Borough of Glen Ridge, in The County of Essex, State of New Jersey, that The Mayor and Municipal Clerk are hereby authorized to execute an agreement with The Township of Bloomfield for provision of Local Public Health Services and Human Services, in substantially the same form as the agreement attached hereto.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

Councilor Lefkovits, Chair of the Public Works Committee reported the following:

The crews have been out maintaining our parks and athletic fields in accordance with the users' schedule. The programs on the athletic fields has concluded for the year. DPW crews have been out performing their final clean up on each field. The streets have been swept and the crews will be preparing for the Ashenfelter 8k on Thanksgiving morning.

The lead line replacement project is underway. Our new Director of Planning & Development, Erik DeLine, has been overseeing this project. Over 650 lead line water services throughout the Borough will be replaced. Garcia Construction has been working on Glen Ridge Parkway and Sherman Avenue. The project is anticipated to be completed by July of 2020. The Borough will be replacing any lead service lines left in our system with copper. We encourage homeowners who have lead or galvanized services on their side of the water system to have it replaced. Any homeowners that are affected by the Borough project and have lead or galvanized services received a letter from us encouraging them to have their side of the service replaced and take advantage of the cost saving by utilizing our contractor that is already mobilized and working in the Borough. Questions can be emailed to water@glenridgenj.org.

Ordinance No. 1725 entitled An Ordinance to Amend Title 13 to include Outdoor Landscape Water Conservation Guidelines read by title and introduced by Councilor Lefkovits. Councilor Lefkovits moved that Ordinance No. **1725** be passed on first reading, the motion was seconded by Councilor Morrow. Mayor Patrick referred the Ordinance to Municipal Clerk Rohal for the purposes of statutory publication and posting.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		Mans		None	
	Lisovicz	Murphy						
		Morrow						

Ordinance No. 1726 entitled An Ordinance to Amend Sewer and Water Regulations was read by title and introduced by Councilor Lefkovits. Councilor Lefkovits moved that Ordinance No. **1726** be passed on first reading, the motion was seconded by Councilor Lefkovits. Mayor Patrick referred the Ordinance to Municipal Clerk Rohal for the purposes of statutory publication and posting.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

Councilor Murphy, Chair of the Parks and Recreation Committee reported that the 20th Annual Ashenfelter 8K and Tom Fleming Mile expects to bring about 4,000 participants into the Borough on Thanksgiving Day.

Councilor Morrow, Chair of the Planning and Development Committee wished Dan, the Police Department, Department of Public Works, and all the runners' luck at the 8K.

Administrator Rohal reported that the Municipal Building will be closed on November 28th and 29th in observance of Thanksgiving. There will be no garbage collection on Thanksgiving Day but there will be regular garbage collection on Friday. There will be no jitney service on either day.

Borough Attorney Malyska announced that while attending the annual Mayor's luncheon at the League of Municipalities they were very pleased to see Councilor Mans dais representing Glen Ridge and the DEP.

RESOLUTION NO. 162 - 19

Offered by Councilor **LISOVICZ**
 Seconded by Councilor **MURPHY**

BE IT RESOLVED, that The Mayor's appointment of Andrew Waring to serve as a Police Officer effective November 18, 2019 be and the same is hereby approved and confirmed.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

Mayor Patrick called for comments of the public. No comments were made.

It was moved by Councilor Mans, seconded by Councilor Lefkovits that this meeting be adjourned. The Motion was adopted by an aye and no vote.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Murphy						
	Mans	Morrow						

Mayor Patrick declared that this meeting is hereby adjourned.

The Council adjourned at 8:03 p. m.

Michael J. Rohal

Michael J. Rohal

Municipal Clerk